



**Position:** Silvercreek and Toronto Instructor (1 year contract)  
**Immediate Supervisor:** Toronto Program Manager  
**Location:** Evergreen Brick Works, Toronto & Silvercreek Outdoor Education Centre, Georgetown  
**Start date:** August 27, 2018

Since 1969, Outward Bound Canada has made it our mission to cultivate resilience, leadership, connections and compassion, through inspiring and challenging journeys of self-discovery in the natural world. A not-for-profit, charitable, educational organization, Outward Bound Canada has challenged over 150,000 Canadians to step out of their comfort zone with our unique outdoor adventures. We pride ourselves on offering transformational journeys that encourage participants to push beyond their limits and discover their true potential.

## ABOUT THE POSITION

Outward Bound Canada is looking for an enthusiastic, hardworking individual who will strengthen our relationship with the Dufferin Peel Catholic District School Board and provide exceptional educative programming to students, teachers, and schools. They must have strong independent working skills as well as the ability to work well in partnership with Silver Creek staff.

During the school year the Instructor will work as a liaison between OBC and Dufferin Peel Catholic District School Board, and assist the DPCDSB site teacher in program development, program delivery, and risk management oversight for the Silver Creek centre. In addition, the Instructor provides support to teachers, clients, partners and all other organizational relationships. This individual outside of the school year, in the summer season will join the Toronto team in delivering expeditionary day programs to students within the GTA and will support the Toronto Centre summer programs.

## DUTIES AND RESPONSIBILITIES

- Deliver courses that are effective, efficient and appropriately risk managed from 1 day to 5 day expeditionary programs.
- Collaborate with supervisor for required support staff requests and manage OBC support staff while on site at Silver Creek.
- Provides direct customer care for participants and their families/teachers/agencies.
- Organizes and facilitates program evaluation process.
- Effectively utilizes group and risk management skills, maturity and role modeling to create a safe and supportive environment for student-centered learning.
- Be familiar with OBC instructor manual, policies, and curriculum foundation as well as Ontario curriculum.
- Be a liaison between OBC and Silver Creek community/staff.
- Assist in further development of curriculum related programs at Silver Creek.
- Accountable to oversight of Silver Creek site specific OBC risk management, including the challenge course,



- Assist in planning and communication with clients in conjunction with DPCDSB site teacher.
- Participates in the training and mentoring of staff in program delivery procedures.
- Achieves the objectives of the regional and National Risk Management Policy.
- Addresses and facilitates all incident reporting processes.
- Complete and submit incident reports as needed.
- Ensures students are briefed for each program/activity as to participation expectations and safety requirements.
- Monitors, assess and evaluates staff/student capacity during programming.

## SKILLS AND EXPERIENCE DESIRED

- Understanding and application of OBC policies and philosophies
- Proficient in behaviour management, crisis intervention and problem solving
- Ability to facilitate low rope initiatives and program high ropes elements
- Experience with tripping practices and principles
- Experience in adventure and experiential educational module delivery
- Experience in managing and maintaining a positive instructor team and community
- High level of mentorship, professionalism and follow through
- Conducts and maintains healthy working relationships

Certifications include:

- Ontario Teacher Certified - OCT
- Wilderness Advanced First Aid (WAFA), Wilderness First Responder (WFR) preferred
- CPR-C
- Bronze Cross, NLS preferred
- Level II Ropes Course Instructor certification
- F-Class, or equivalent, Driver's License (an asset)
- Paddle Canada or ORCKA Certification (an asset)
- Post-secondary education in one of the following, or a related field: environmental science, education, recreation, therapy (an asset)

## READY TO APPLY?

Cover letters and resumes can be submitted via our application database:

<https://app.smartsheet.com/b/form/8ef15d78cef64aaa9a100ec4a6eb5eba>

Application deadline: Open until filled

Please identify the position as "Silvercreek and Toronto Instructor" when you apply.

Outward Bound Canada is an equal opportunity employer. We thank all applicants for their interest; however, only candidates selected for an interview will be contacted. No phone calls please.